NOTICE OF SPECIAL MEETING
OR
CHANGES TO REGULARLY SCHEDULED MEETING

*(This form may be used for reporting special meetings and changes to regularly scheduled meetings. **For annual reporting of regular meeting schedules**, use ANNUAL NOTICE OF REGULARLY SCHEDULED PUBLIC MEETINGS form.)*

To be filed with Secretary of State's Office of Administrative Rules
As required by Open Meeting Act [25 O.S., §§ 301 et seq.]

NAME OF PUBLIC BODY: **Northwestern Oklahoma Workforce Board (NOWB)**

(IMPORTANT: The public body's name should be typed exactly the same each time you file a notice. If not worded the same each time, notices may be posted and filed under alternate forms of the name, rather than all together under one name. If not certain of wording previously used, go to Meeting Notices Online at www.sos.ok.gov/meetings/legacy and search by key word to find wording used on website.)

ADDRESS: 1116 19th Street, Woodward, OK 73801

CONTACT PERSON: Jennifer Miller, Director
TELEPHONE: 580-256-8553

SIGNATURE: _____
(IF EMAILING FORM, TYPE NAME OF PERSON AUTHORIZED TO SIGN FORM) DATE: 1/12/16

(☒) **Special Meeting** [Notice must be given at least 48 hours prior to meeting, as required by 25 O.S., § 311(A)(11)]
Date: 1/14/16 Time: 10:00 AM
Location: see attached

(☐) **Amended Regular Meeting** [Notice must be given not less than 10 days prior to implementation of change, as required by 25 O.S., § 311(A)(8)]

Originally scheduled:
Date: Time:
Location:

Amended to:
Date: Time:
Location:

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(☐) **Cancelled Regular Meeting**
Date: Time:
Location *(city)*:

MAIL, DELIVER, FAX, OR EMAIL AS FOLLOWS:
Secretary of State/Office of Administrative Rules
Postal address: 101 State Capitol
Oklahoma City, OK 73105
Physical address: Will Rogers Building, Room 220
2401 N. Lincoln Boulevard
Oklahoma City, OK
Fax: 405-522-3555 *Phone:* 405-521-4911
Email: meetingnotices@sos.ok.gov

***NOTE:** IF YOU WOULD LIKE TO POST FUTURE MEETING NOTICES DIRECTLY TO THE WEBSITE AND ELIMINATE THE NEED FOR FILING PAPER COPIES, CLICK HERE OR CONTACT THE OFFICE OF ADMINISTRATIVE RULES FOR A USER ID AND PASSWORD.*

PH: 580-256-8553 FAX: 580-254-2853
NORTHWESTERN OKLAHOMA WORKFORCE INVESTMENT BOARD

1/12/2016

TO: Woodward County Clerk and Oklahoma Secretary of State
RE: Northwestern Oklahoma Workforce Board Meeting Notice

Please accept this letter to be filed as a notice of a special meeting of the Northwestern Oklahoma Workforce Board (NOWB).

The NOWB has scheduled a special meeting for 10:00 AM January 14, 2016 via video/teleconference at the following locations:

Main site: Enid, OK at Autry Technology Center 1201 West Willow room 36A 580-242-2750 - (Attendees: Stacie Caywood, Dennis Luckinbill, Toni Pickle, Edana Koehler, Pam Bridwell, Sheri Snyder, Ali Bolz, Lila Logan, Rick Boardman, Titus Jacobs)
Connecting sites : Woodward, OK at High Plains Technology Center 3921 34th St. room 203 580-256-6618 - (Attendees: Melinda Brock, Benjamin Williams, Taylor Burnett, Alex Mantz, Shelia Haley, Linda Semmel, Scott Haggard); Goodwell, OK at Oklahoma Panhandle State University, Science and Agriculture Building 417 W. Sewell St. room 202 580-349-2611 - (Attendees: Lonnie Childress, Mitzi Dain, Michael Davis, Judy Zollinger); Ponca City, OK at Pioneer Technology Center 2101 N. Ash room C101 D 580-762-8336 - (Attendees: Rita Gravel, Kat Long, Michael Leonard)

All meetings are open to the public and the facilities are handicapped accessible.

Please contact me if you have any questions. Thank you

Sincerely

Jennifer Miller

Jennifer Miller
Workforce Board Director

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