



Secretary of State
State of Oklahoma

20\_\_\_\_\_

LIMITED PARTNERSHIP
ANNUAL CERTIFICATE

LP Name:

[Empty box for LP Name]

Filing Number:

\_\_\_\_\_

Anniversary Date:

\_\_\_\_\_

FILING FEE: \$50.00

In accordance with Title 54, Section 500-210A, EVERY domestic and foreign limited partnership (LP) registered to do business in Oklahoma shall file a certificate each year in the Office of the Secretary of State, on the anniversary date of its registration.

- 1. State or jurisdiction of the limited partnership's formation, if a foreign limited partnership:
2. If different than its legal name, the fictitious name by which the foreign limited partnership transacts business under in the state of Oklahoma:
3. Street and mailing address of the LP's designated/principal office in Oklahoma (Foreign LPs may list address wherever located.):

Street Address (P.O. Boxes are NOT acceptable.) City State Zip Code

4. Name and street address of the registered agent for service of process in the state of Oklahoma:

Name Street Address City State Zip Code

5. E-MAIL address of the primary contact for the LP:

Notice of the annual certificate due date will ONLY be sent to the LP at its last known electronic mail address of record.

A limited partnership that neglects, refuses or fails to file the annual certificate within sixty (60) days after the due date shall cease to be in good standing as a domestic limited partnership or registered as a foreign limited partnership in this state.

Signature of a General Partner

Print Name & Title of Signer

Date

ANNUAL CERTIFICATE - ONLINE FILING

Annual Certificates may also be submitted electronically through our Online Business Filing System.

- 1. Go to the Secretary of State's home page at www.sos.ok.gov.
2. Select "File Annual Certificates Electronically" listed under "MOST REQUESTED INFO" on right side of page.
3. Enter an individual's name and email address as Contact information to receive email notice of when the filing has been processed. Click on Continue.
4. Click on box labeled START NEW to start a new Work ID.
5. Enter the LP's filing number and click on the spy glass icon. Click NEXT.
6. Confirm LP's legal name, filing number and information as it appears on each page. You may update address and email information, as necessary.
7. The last screen is a summary of the LP's information. Review the information for any errors. When satisfied, click SUBMIT.
8. Click BEGIN CHECK OUT. Click on "Proceed as Guest" unless you have an established account with the Secretary of State.
9. Keep the Session ID information after submitting filing(s). You will be notified by email when the filing has been processed and is available for download from the Briefcase Tab. The Briefcase icon is located on the right side of the Business Services page.

To ensure proper credit and maintain the LP's active status, submit the Annual Certificate online OR complete and return this form together with a check in the amount of \$50.00, made payable to the Oklahoma Secretary of State, to: 421 N.W. 13th, Suite 210, Oklahoma City, OK 73103.

Telephone: (405) 522-2520

**Oklahoma Secretary of State  
Request to receive  
documents electronically**

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No need to wait on your filed documents to be mailed back to you. If you would like your filed documents returned electronically, please complete and attach this form to your documents. Complete ALL information below to receive an email which will contain a link to retrieve your filed documents. (Please print or type clearly.)

Return filed documents electronically

Receipt will read as follows:

PERSONAL or BUSINESS NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE & ZIP CODE: \_\_\_\_\_

PHONE OR CELL: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

(It is critical that the email address is correct, or you may not receive the notification of filing)