



**Frank Keating**  
*Governor*  
EXECUTIVE DEPARTMENT

**FILED**

DEC 5 1996

OKLAHOMA SECRETARY  
OF STATE

EXECUTIVE ORDER 96-35

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I, Frank Keating, Governor of the State of Oklahoma, pursuant to the authority vested in me by Sections 1 and 2 of Article VI of the Oklahoma Constitution, hereby instruct the Director of the Office of State Finance, the Director of Central Services, and the Administrator of the Office of Personnel Management to evaluate the following:

- The current status of the financial information systems of the State of Oklahoma. These systems, which support the core functions of state government, include but are not necessarily limited to:

- The state accounting system - currently known as the Integrated Central System (ICS), of the Office of State Finance, and

- Vendor payment system in support of the state purchasing system of the Department of Central Services, Central Purchasing Division.

- The current status of the purchasing system of the State of Oklahoma. The purchasing system, which is in use within the Central Purchasing Division of the Department of Central Services as well as in 57 other State agencies, is commonly referred to as ADPICS.

- The current status of the payroll, employee benefits and human resources systems of the State of Oklahoma including:

- The Agency Payroll System; the Employee Benefits Council System; and the Human Resources (HR) System.

Such evaluations shall be for the purpose of building upon recommendations included in the Report of The Governor's Commission on Government Performance. The evaluations shall include, but are not necessarily limited to, the following:

- A determination of the extent to which existing systems should be modified or replaced, to enable the state to provide the most effective service most economically;

- A discussion to determine the extent to which existing systems provide for the needs of all state agencies. To the extent needs are not met, the development of a recommendation to replace current systems in favor of a statewide, integrated, system which provides for the needs of all state agencies;
- The adequacy of current systems, in contrast to enhanced or potential replacement systems, in taking advantage of current technology and business practices, such as electronic commerce and electronic data interchange;
- A description of any statutory changes necessary to effect enhancement or replacement of the current system, if applicable;
- An estimated cost of implementation of any recommendations made by the Directors and Administrator, if applicable;
- A recommended time schedule for the implementation of any recommendations determined by the Directors and Administrator, if applicable; and
- Comments regarding any other functional areas of state government which may be determined appropriate to include within the evaluation.

In addition, the evaluation of the Director of the Office of State Finance shall also include the following:

- The extent to which the current financial information systems currently apply generally accepted accounting principles (GAAP) within such systems;
- The reconciliation of Oklahoma Constitutional requirements for cash basis of accounts or cash basis accounting and the application of GAAP in the financial information systems to accomplish the facilitation of both Constitutional mandates and GAAP basis reporting; and
- The extent to which the existing state budgetary system will be impacted by any recommendations included in the evaluation, if applicable.

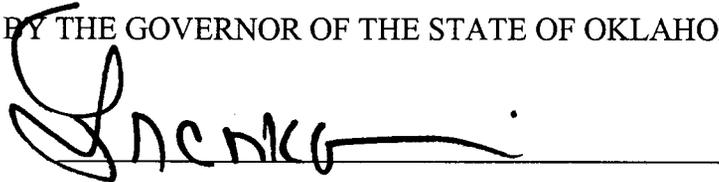
The Director of the Office of State Finance, the Director of Central Services, and the Administrator of the Office of Personnel Management are authorized to request the assistance of personnel from other state agencies, boards, and commissions, to engage consultants and experts as appropriate, and use resources currently available to ensure complete and proper evaluations are performed which will serve as the foundation for the implementation of recommendations proffered by the Governor's Commission on Government Performance.

After the evaluation process, I also order that the Director of the Office of State Finance, the Director of Central Services, and the Administrator of the Office of Personnel Management collectively make written recommendations to me by March 3, 1997, as to what changes, if any, should be made to improve the services as a whole by having a single integrated, efficient system.

This Executive Order shall be forwarded to the Director of the Office of State Finance, the Director of Central Services, and the Administrator of the Office of Personnel who shall cause the provisions of this order to be implemented.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Oklahoma to be affixed this 4<sup>th</sup> day of December, 1996.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA



A handwritten signature in black ink, appearing to read "J. Frank" or similar, written over a horizontal line.

ATTEST:



A handwritten signature in black ink, appearing to read "Sam Cole", written over a horizontal line.

Secretary of State